

**MISSION STATEMENT:**

**EVERY STUDENT.  
EVERY DAY.**

**TOGETHER WE ARE...**

Growing our team of effective and committed educators

Creating a culture of high expectations

Respecting our diversity

Inspiring community trust and support

Building pathways to successful futures

**BOARD VISION STATEMENT**

In five to seven years the district will be recognized as a beacon of educational excellence. Our students are 21<sup>st</sup> century scholars who are proud owners of their learning and successfully interact and compete in a global society. As the core of our community, we set the standard for inspiring, equipping, and empowering the diverse learners in the Montezuma-Cortez School District.

**ESSENTIAL BOARD ROLES**

- Guiding the district through the Superintendent
- Engaging constituents
- Ensuring alignment of resources and structure
- Measuring effectiveness
- Modeling excellence

**BOARD LONG-TERM FOCUS AREA**

Increasing student achievement

**BOARD FOCUS AREA**

- Engaging constituents
- Enhancing safety, morale and wellness
- Enhancing personnel development and seeking, selecting, developing, celebrating
- Maximizing finances
- Building board effectiveness

**BOARD'S CORE, DRIVING VALUES**

Respect for All,  
Honesty,  
Accessibility,  
Deliberation,  
Celebration,  
Teamwork, and  
Engaged Communication

**MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1**

CORTEZ, COLORADO -- BOARD OF EDUCATION

**Tuesday, March 15<sup>th</sup>, 2022**

District Office – 400 N. Elm Street

**Board Meeting 6:00 PM**

**AGENDA**

**Our regular board meeting may be viewed on our YouTube Channel at:**

<https://www.youtube.com/channel/UCHFOV17thefkOWXvZTq4DTQ>

**Meeting attendees including audience members may be recorded.**

1. Call to order
2. Pledge to Flag
3. **Executive Session: For a conference with the district's attorney for legal advice on pending litigation per C.R.S. 24-6-402(4)(b).**
4. Set the Agenda
5. Student Presentation: N/A
6. Approval of Minutes for Feb. 8<sup>th</sup> Executive Session, Feb. 22<sup>nd</sup> Board Meeting, Feb. 26<sup>th</sup> Special Meeting, March 1<sup>st</sup> Special Meeting, and March 10<sup>th</sup> Special Meeting.
7. Celebration Reports
8. Superintendent's Report
9. Staff Reports
10. Board Requests/Reports
11. Citizens Address the Board \* 1 Hour limit (3 minutes each / Must turn in a filled out ticket)
12. **Discussion Items:**
  - a. 6-8 Curriculum
12. **Action Item:**
  - a. Consent Calendar (see list)
  - b. K-5 ELA Curriculum
  - c. 2022-2023 School Calendar
  - d. Flag Donation
  - e. Rural CoAction Program
  - f. **Lakeview Property - Surplus Resolution**
  - g. **Supplemental Budget:**
    - a. **CCSG – Connecting Colorado Students Grant - \$139,800**
    - b. **ECF- Emergency Connectivity Fund - \$254,836**
  - f. Policy Revisions – **First Reading: N/A**
  - g. Policy Revisions – **Second Reading**
    - i. KDB-E Public Request for Open Records Form
13. Adjournment

**Next Special Session Tuesday, April 5<sup>th</sup>, at 6:00 PM**

**Next Regular Board Meeting Tuesday, April 19<sup>th</sup>, 6:00 PM**

**A few welcoming notes:**

- The board's meeting time is dedicated to the mission and top-priority focus areas.
- Your insights are needed and welcomed and the board encourages you to meet with the most appropriate person.
- "Citizens Address the Board" is an opportunity to present brief comments or pose questions to the board for consideration or follow-up. You may address the board by filling out a "Citizen Comment Ticket" and handing it into the Board's Secretary. \*Each person is limited to **three minutes** per our School District Policy. No one may yield their minutes to another per state statute.
- The "Consent Calendar" is based around decision points backed by prior information/discussion or highly routine.
- If you are interested in helping the Montezuma-Cortez achievement effort, please talk with any member of the Leadership Team or call the District Office at (970) 565-7522. Opportunities abound. Your participation is highly desired.

MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1  
Administration Building – 400 North Elm Street  
Tuesday, February 8, 2022

Executive Session  
Meeting Minutes

**Attendance:**

Sheri Noyes, President, District F  
Sherri Wright, Vice-President, District C  
Jeanette Hart, Treasurer, Director District B  
Stacey Hall, Secretary, Director, District D  
Ed Rice, Director, District E  
Cody Wells, Director, District A  
Layne Frazier, Director District G

**Absent:**

**I. Executive Session – Pursuant to C.R.S. 24-6-402(4)(f) the board will discuss a personnel matter.**

Vice-President Wright made a motion to move into executive session to discuss a personnel matter pursuant to C.R.S. 24-6-402(4)(f). The motion was seconded by Director Hart. Sherri Wright invited the Board of Education Directors to be in the session.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

This session started at 6:02 PM and the regular meeting reconvened at 6:32 PM.

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Secretary, Board of Education

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President, Board of Education

**MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1**  
**Tuesday, February 22, 2022**  
**400 N. Elm Street, Cortez, CO 81321**

**MINUTES**  
**Board Meeting 6:00 PM**

**Board Attendance:**

Sheri Noyes, President, District F  
 Sherri Wright, Vice-President, District C  
 Jeanette Hart, Treasurer, Director District B  
 Stacey Hall, Secretary, Director, District D  
 Ed Rice, Director, District E  
 Cody Wells, Director, District A  
 Layne Frazier, Director District G

**Absent:**

Avery Wright, M-CHS Student Rep.  
 Amita Crowley, M-CMS Student Rep.

**Administration Attendance:**

Jim Parr, Exe. Director of Academics  
 Kyle Archibeque, Exe. Director of Finance  
 Cynthia Eldredge, Exe. Director of Human Resources  
 Debra Ramsey, Exe. Assistant  
 Katie Nelson, Principal  
 Whitney Rapp, Principal  
 Robert Laymon, Principal  
 Angela Sauk, Principal  
 Drew Pearson, Principal  
 Eric Chandler, Principal

**1. Call to order**

- a. The meeting was called to order by President Sheri Noyes at 6:00 PM.

**2. Pledge to Flag**

- a. The Pledge of Allegiance to the flag of the United States of America was led by President Sheri Noyes.

**3. Set the Agenda**

Director Hall moved to set the agenda. The motion was seconded by Director Wells.  
 Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**4. Student Presentation:**

There were no presentations, but the board received a verbal invite from Drew Pearson to attend M-CMS Community Night on May 10<sup>th</sup> and Mr. Layman gave a handout invite to Mesa's Read across America to ask the board to be guest readers on March 3<sup>rd</sup>. President Noyes asked Mrs. Ramsey to make special meeting agendas/notices for both events so the board could attend.

**5. Approval of Minutes for Jan. 18<sup>th</sup>, 2022 Executive Session and Regular Board Meeting, Feb. 8<sup>th</sup>, 2022 Work Session Minutes, Feb. 11<sup>th</sup>, 2022 Special Board minutes, Feb. 15<sup>th</sup>, 2022 Executive Session and Regular Board minutes.**

Vice President Wright moved to approve the meeting minutes for Jan. 18<sup>th</sup>, 2022 Executive Session and Regular Board Meeting, Feb. 8<sup>th</sup>, 2022 Work Session Minutes, Feb. 11<sup>th</sup>, 2022 Special Board minutes, Feb. 15<sup>th</sup>, 2022 Executive Session and Regular Board minutes. The motion was seconded by Director Rice.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

## 6. Celebration Reports

- a. Wrapped in Support Report, Cyndi Haupt and Nicci Crowley (LOR)  
A short presentation was shown with slides of pictures taken during the delivery of the blankets. Haupt and Crowley reported over 400 blankets and concession cards had been handed out to district employees. They thanked the board for showing up to assist and said the mayor had also come to help. They felt like there were a lot of great employees and love in the RE-1 district.
- b. Director Hall reported that Mrs. Waltman's Adventure Group from the Middle School has been snow shoeing at Chicken Creek on Fridays. She wished to thank Mrs. Waltman for getting those kids involved. Also the Middle School play is coming and she wished the basketball team's good luck in their games tonight.
- c. President Noyes reported that the Middle School Showcase was very nicely done the week prior.
- d. Director Rice reported getting into buildings and that he had enjoyed the Futures Fair at the high school.
- e. Mrs. Ward asked if she could give express appreciation for the hours of time spent by Mr. Parr on getting the new curriculum.

## 7. Staff Reports

### Cynthia Eldredge, Human Resources:

Cynthia Eldredge submitted her report to the board. Mrs. Eldredge's presenter, John Corbett, the District's Insurance Broker of Record, was unavailable as his flight was cancelled. She read from a report that John had forwarded to her on their progress since signing with RE-1 on Feb. 1<sup>st</sup>, 2022. USI has been meeting with our insurance vendors to identify contract redundancies. They have identified \$170,000.00 in hidden fees in our RX plan. They are renegotiating to remove our 6% broker commission with Delta Dental and moved our services from 80 coverage to 100 on preventative services. They are looking at American Fidelity and Copperpoint's rates and the district's our eMod. They had requested Sun Life remove the Broker commissions. They are building the district a USI member's mobile app, call center and benefits guide. CSDSIP's renewal packet was in her report but will not be finalized until her March report. Mrs. Eldredge wanted to compare it to USI's similar offering. We can expect higher rates since there was a large claim made recently.

Eldredge reported the Workforce Center's grant ends March 11<sup>th</sup>. The district has offered those employees positions. Her submitted report also highlighted administrative changes in the superintendent and assistant superintendent positions. Jaclyn Hall had included an update from the Health Services Dept., Lena Galloway had provided a brief Transportation update, and Ray Lopez updated the board on the maintenance dept..

Ray Lopez did speak to the board to report he had a new Administrative Assistant through internal promotion. The maintenance dept. is starting big projects with a short time frame. Mesa roof starts May 31<sup>st</sup> and goes 8 weeks. Supplies for the roof are already being delivered. Mesa floor will be go through abatement and demolition, before receiving new tile. Manaugh will go through abatement in the classrooms before receiving new carpet, then cleaning will be required. The M-CMS roof replacement will take 2 or 3 months as part of our 1.5 million dollar insurance claim (hail storms). Doing the whole roof will help keep the warranty on one claim in the future. M-CMS carpet in the hallways will require abatement as well. M-CMS HVAC needs mechanical engineering plan. Mr. Lopez said one consideration was to get rid of the boilers and have more of a heating /cooling set up. This would cover all areas: gym, admin side, band and choir rooms. Mr. Archibeque added that this may improve the pressure issue with the doors. Currently, the controls do not even all match up so this would also fix that problem. Beech Street received an engineer assessment, but will also require mechanical design. This boilers may be able to remain as long as we update controls. Updates are needed to centralize man hours maintaining the equipment. The transportation dept. received radiant heating from a capital reserve request, that is now up and running and should last 40 years. Custodial is stocked up on supplies and their machinery / equipment is being reviewed and updated. Mr. Lopez reported the custodial staff was doing an outstanding job in their building. The Panther Field Track assessment will be Thursday, May 3<sup>rd</sup> at 10:00 AM. Pleasant View School was evaluated by a structural engineer for cracks and break-aways. Mr. Lopez said the finding was that the ground was settling and the soils are shrinking due to long term drought, which will make the cracks worse. Manaugh Elementary will be evaluated next week. Director Hall asked if it was possible to obtain ride on vacuums for the M-CMS staff that are similar to the ones at M-CHS. Also, she wanted to confirm where the payment for the HVAC at the M-CMS and Beech Street was coming from. Mr. Archibeque confirmed this was planned to come from the ESSER funds.

Director Rice asked about the softball scoreboard for next fall. Mr. Lopez reported the scoreboard is there but they are looking for power. The high school soccer field scoreboard didn't have power so the district purchased a solar set up for it and its working so that may be an option for softball as well.

Lena Galloway reported to the board that she and Steve Brace, the district's certified trainer, at Transportation, were working on the change in the federal mandate on required training for bus drivers. The certification will now go state to state and drivers will not be required to retest if they move to a new state. They are developing an opportunity for M-CSD RE-1 to be a regional testing and training site. Mr. Brace reported the training was over 700 pages long and included power point slides. Classroom training will also be required, as well as behind the wheel, then they ride with other drivers to learn how to be a school bus driver. This may take up to a month or more. Currently, the district has no new bus driver applicants. Once a driver is trained, it would be good if the district had a requirement to be under our employment for a certain time period. Galloway said we need to get our feet wet before we start offering this to other districts but she knows there is currently interest.

Mrs. Eldredge's final highlight was to mention the process the district has put in place to respond the multiple CORA requests coming in. It is taking up a substantial amount of time. She thanked Mrs. Ramsey for getting it organized.

#### **Kyle Archibeque, Finance:**

Mr. Archibeque submitted his report to the board. He highlighted that the ESSER III survey had been given and results were included. He said the board would begin to see request for supplemental budget items based on this \$9.7 million budget soon. The most common concerns were to address learning loss, followed by a need for more support staff and afterschool/summer school programs, continuing in-person learning as much as possible, retaining staff and enhancing district operations, and mental health supports were all priorities.

Also included in his report are survey results from the staff and community surveys for the School calendar for 2022-2023. The calendar option B: 147 day was hands down the most popular with both groups. Data showed 85.5% of staff had selected option B with over 200 surveyed and 61.5% of the community selected option B with over 350 surveys taken.

Mr. Archibeque reported there could be an increase in funding coming from the state. This was due to counties across the state receiving more local tax than they expected too, which effected our negative factor with the state. This will most likely result in a little more money per student over the next couple years. We may see Read Act requirements thrown on to this as well.

Mr. Archibeque closed by pointing out he would have some Capital reserve request and Supplement budget requests coming up later in the meeting.

#### **Jim Parr, Student Academic Services:**

Mr. Parr submitted his report to the board. He thanked Mrs. Ward for her support. He reported the community was in its final phase. The curriculum options are currently set up in the gym. There is a meeting tomorrow with staff and committee, then Thursday with community and committee. These meetings are to finalize the committee's recommendations to the District Accountability Committee (on March 7<sup>th</sup>) and then to the School Board for a vote on March 15<sup>th</sup>.

Schools are preparing for state testing. This year we are returning to full testing. Grades 3-8<sup>th</sup> will take CMAS Math and CMAS English Language Arts. Grades 5-11<sup>th</sup> will take CMAs Science and 9<sup>th</sup> and 10<sup>th</sup> will take the PSAT, while 11<sup>th</sup> grade takes the SAT. Our district testing date is set for April 13<sup>th</sup>. This wave of testing will restart the state accountability clock.

Mr. Parr reported the DAC had reviewed the Southwest Open School's Charter Renewal Application and it was approved overwhelmingly. Later in this meeting the board will vote to approve it. If the board approved it, then they put together a contact to sign, then it gets submitted to the state. This should have been in January.

Vice President Wright asked if our students had been tested in fall to see where they were coming in at. Mr. Parr reported that this last fall we did not have a slate of standardized tests, but we did use our interim tests. We are in conversations with different vendors about requiring one of the former platforms.

Ms. Wright asked if there would be a chance of a 6-8 curriculum beyond our current K-5 option. Mr. said that the last directive given was for K-5. Should the board want to go past that point the state no longer makes recommendations after elementary. Our vendors do tend to carry these types of offerings. A directive would be needed to move that direction.

a. **M-CHS – Cortez FFA Trip Request, Kady Meyer – N/A**

b. **M-CHS – Ski & Snowboard Club, Colin Noel**

Mr. Noel, M-CHS Counselor, spoke to the board about starting up a new club. He had done a similar program at the middle school a few years back. He said the insurance company preferred he get board approval. Director Hall said it was a huge club over 10 year ago that many students participated in. Mr. Noel stated that he will be working with SCYC who would be picking up the cost of transportation and helping with scholarships for student expenses. The board thanked Mr. Noel for making this opportunity happen for our students.

## 8. Board Requests/Reports

a. **Brad Miller of Miller Farmer Law**

President Noyes introduced Brad Miller. He spoke to the board about the presentation he had given at the board retreat and the services his company could provide. They have 4 attorneys on staff. He likes to build a relationship with clients and mentioned being able to attend meetings if needed. He said they like to help district's program solve issues. The firm was being considered as a secondary option to the district's attorney that is already in place.

Vice President Wright reported she had attended the rural roundtable table zoom today. She said they talked about rural districts having more votes, but that they were having difficulties getting them there. She said there is a rural education center stipend for teachers that the principals may want to tell their staff about. She reported the next training was March 30-31<sup>st</sup> on school finance. She reported having taken Tom Burris on a tour of the new high school while our student representative showed his daughter the school. She had also fielded questions on the professional Development on the draft calendars? Mr. Parr explained that it was for staff not students and that it was half days every other Friday. Vice President Wright then asked for a time and date to be set to hold interim superintendent candidate interviews. Mrs. Eldredge will contact the 2 and set something up for Saturday if possible and provide interview questions to the board along with a training video on interviewing. Debra Ramsey will put out an agenda.

President Noyes reported that at the BOCES meeting, they were made aware that Adrea Bogle would be leaving her position as executive director. A search will begin for their next director.

## 9. Citizens Address the Board \* 1 Hour limit (3 minutes each / Must turn in a filled-out ticket)

**Pete Montano, Community Member:** Asked the board to consider using questions from the public once they do their Superintendent's Interviews.

**MB McAfee, Community Member:** She suggested the board use diligence and care when selected the next Superintendent. It would be an opportunity for transparency. She gave a list of questions she thought may be helpful to the board.

**Caroline Ower, Community Member:** She expressed that after review of the new curriculum options she thought 3 of the 5 should be eliminated due to a focus on SEL (social emotional learning) and common core. They were more about SEL than academics.

**Laura DeWitt, Community Member:** She praised the work of the staff for working on big decisions. She asked that the board listen humbly to the advice given by professionals and tribal leaders. She asked questions about the district's interest in a second option law firm.

**Lynnette Ward, Parent:** She pointed out the amount of work that had been done in short time. She reminded the board that over 500 signatures had been given to them to get rid of the curriculum. She said there were still issues with advertisements for items that violated the students' rights in the halls at the middle school. She said every child had the right to feel safe at school.

**Angela Saylor, Community Member:** She was asked by the M-CMS Lunch bunch students to speak on their behalf. She said they felt left out of the decisions. She read off several responses from different students.

**10. Discussion Items:****a. Policy KHC & KHC-R Distribution/Posting of Promotional Literature**

President Noyes asked the other board members to read this policy before the next meeting. It had not been updated since 2012.

**11. Action Item:****a. To approve the Consent Calendar (see list)**

Vice President Wright moved to approve the Consent calendar as presented. The motion was seconded by Director Wells.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**b. Miller Farmer Law**

Director Wells moved that the board sign the letter of engagement with Miller Farmer Law. Director Hall seconded the motion. Hall pointed out that the board retreat was open to the public. She felt that having more than one perspective could be helpful to the board. Mr. Archibeque said having different group to turn to would be helpful to the district. Mrs. Ramsey told President Noyes that the board packet for this meeting that contained a copy of this letter of engagement had been posted online per the discussion at the last meeting.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**c. MOU Grand Canyon University**

Director Hall moved to approve the MOU with Grand Canyon University. This was seconded by Director Hart. Director Hall said this will be a good opportunity for a former student and for our staff.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**d. Southwest Open School Charter Renewal**

Vice President Wright moved to approve the Charter Renewal for Southwest Open School. Director Rice seconded the motion.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**e. Cortez FFA Field Trip**

Director Hart moved to approve the Cortez FFA Trip out of state. Director Rice seconded the motion.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**f. M-CHS Ski and Snowboard Club Agreement**

Vice President Wright moved to approve the Ski and Snowboard Club at M-CHS and their insurance agreement. Director Wells seconded the motion. Wright said this would be a great opportunity for the students and that Mr. Noel had done a great presentation.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**g. 2022-2023 School Calendar**

Vice President Wright moved to approve school calendar 2022-2023 option B of 147 days (4-days a week calendar) with the IC/ICA policy waived. Director Wells seconded the motion. Mr. Parr explained that the board could approve this calendar with the knowledge that they could use the March work session to give more direct input on this version and that DAC would see it as well. Then at the March regular board meeting the board could vote to approve this calendar.

Director Rice moved to amend to motion by adding that the district would commit to the 4 day a week calendar for 3 years. The amended motion was seconded by Sherri Wright.

Director Frazier was considered that 4 day weeks hurt specials (PE, music, library, etc.) but he felt that it was going to be a good retention tool for M-CSD Re-1. Principal Sauk said even a 5 day week is hard right now for specials. Wright said we need to take care of our support staff through these changes. Director Hall pointed out that the district was not doing this for final savings this time, it is good for where the district is at this time. President Noyes reported that 2 other SBOCES schools were considering the 4 day week. Wright reported that 160 Colorado Schools were already on a 4 day week. Mr. Parr thought it would be good for staff retention. Director Hart expressed that she supports a 5 day week.

Vote on Amended Motion:

Aye: Hall, Noyes, Rice, Wells and Wright Nay: Frazier and Hart. Motion carried.

Vote on original Motion:

Aye: Frazier, Hall, Noyes, Rice, Wells and Wright Nay: Hart, Motion carried.

President Noyes congratulated the districts work on the calendar survey and the preparation.

President Noyes called for a recess at 8:40 PM

The meeting begun again at 8:52 PM.

#### **h. Capital Reserve Request**

##### **i. Pleasant View and Manaugh Mechanical and Engineering Analysis \$15,000.00**

Director Hall moved to approve the Capital Reserve for Pleasant View and Manaugh Mechanical and Engineering Analysis, costing \$15,000. The motion was seconded by Director Hart. The request was read publicly by Director Hall. Mr. Archibeque said this was step two, to have a mechanical engineer evaluate the systems. Their quote was for \$12,300 but Mr. Archibeque added a little cushion in case we need to request more once we get the engineer here.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells, and Wright Nay: None. Motion carried.

##### **ii. M-CHS Cheer Mats \$6,300.00**

Vice President Wright moved to approve the Capital Reserve for M-CHS to purchase Cheer Mats costing \$6,300.00. MR. Rice seconded the motion. The request was read publicly by Director Hall. Mr. Archibeque reported that since the new high school had been built there has been an overlap in use of the Multi-Purpose Room between Wrestling and Cheer. M-CHS has not had separate mats for cheer, this would solve that issue.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells, and Wright Nay: None. Motion carried.

##### **iii. Mesa, Manaugh, and M-CMS Asbestos Abatement \$78,841.00**

Director Wells moved to approve the Capital Reserve for Mesa, Manaugh, and M-CMS Asbestos Abatement services at a cost of \$78,841.00. The motion was seconded by Vice President Wright. Director Hall read the request publicly. Mr. Lopez had explained this earlier in the meeting. Mr. Archibeque reported that the range of bids was from \$78,000 to \$200,000. The company with the lower bid is one the district has used them before, and they keep cost down by bringing in a 3<sup>rd</sup> party to clean the air.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells, and Wright Nay: None. Motion carried.



**i. Supplemental Budget Request**

- i. Title 1, part A, \$1,085.00
- ii. Title 2, Part A, \$1,276.00
- iii. Title 3, Part A, \$1,000.00
- iv. Title 4, Part A, \$59.00

Vice President Wright moved that all 4 Supplemental Budgets been approved including Title 1, part A, \$1,085.00, Title 2, Part A, \$1,276.00, Title 3, Part A, \$1,000.00, and Title 4, Part A, \$59.00. Director Hall seconded the motion and read them all publicly. Mr. Archibeque reported that these had originally been in the June budget but had overruns that he wanted to make sure the board was aware of the actual final amounts.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells, and Wright Nay: None. Motion carried.

**j. Policy Revisions- First Reading****a. KDB-E Public Request for Open Records Form**

Vice President Wright moved to accept this new policy exhibit KDB-E Public Request for Open Records Form for first reading. Director Hart Seconded the motion. The board thanked the admin team and Mrs. Ramsey for their work on this. There was a conversation about whether there should be a line added that only 1 request would be accepted per form.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells, and Wright Nay: None. Motion carried.

**k. Policy Revisions – Second Reading**

- a. AC Nondiscrimination/Equal Opportunity
- b. AC-E-1 Nondiscrimination/Equal Opportunity
- c. AC-R-1 Nondiscrimination/equal Opportunity
- d. ACE Nondiscrimination on the Basis of Disability
- e. ACE-E-1 Nondiscrimination on the Basis of Disability
- f. ACE-E-2 Nondiscrimination on the Basis of Disability
- g. ACE-R Nondiscrimination on the Basis of Disability
- h. CCA Organizational Chart
- i. IMB Teaching about Controversial / Sensitive Issues and Use of Controversial Materials
- j. IMB-R Teaching about Controversial / Sensitive Issues and Use of Controversial Materials
- k. EBCE School Closings and Cancellations
- l. GDO-E Support Staff Evaluation Form

Vice President Wright moved to approve the second reading of AC Nondiscrimination/Equal Opportunity, AC-E-1 Nondiscrimination/Equal Opportunity, AC-R-1 Nondiscrimination/equal Opportunity, ACE Nondiscrimination on the Basis of Disability, ACE-E-1 Nondiscrimination on the Basis of Disability, ACE-E-2 Nondiscrimination on the Basis of Disability, ACE-R Nondiscrimination on the Basis of Disability, CCA Organizational Chart, IMB Teaching about Controversial / Sensitive Issues and Use of Controversial Materials, IMB-R Teaching about Controversial / Sensitive Issues and Use of Controversial Materials, EBCE School Closings and Cancellations, and GDO-E Support Staff Evaluation Form. Director Hart seconded the motion.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells, and Wright Nay: None. Motion carried.

President Noyes adjourned the meeting at 9:14 PM.

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Secretary, Board of Education

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President, Board of Education

**MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1  
Saturday, February 26, 2022  
400 N. Elm Street, Cortez, CO 81321**

**MINUTES  
Special Meeting 8:00 AM**

**Board Attendance:**

Sheri Noyes, President, District F  
Sherrri Wright, Vice-President, District C ZOOM  
Jeanette Hart, Treasurer, Director District B  
Stacey Hall, Secretary, Director, District D  
Ed Rice, Director, District E  
Cody Wells, Director, District A  
Layne Frazier, Director District G

**Absent:**

Avery Wright, M-CHS Student Rep.  
Amita Crowley, M-CMS Student Rep.

**Administration Attendance:**

Cynthia Eldredge, Exe. Director of Human Services  
Debra Ramsey, Exe. Assistant

Kyle Archibeque, Exe. Director of Finance  
Jim Parr, Exe. Director of Academics Services

**1. Call to Order**

a. The meeting was called to order by President Sheri Noyes at 8:00AM

**2. Pledge to Flag**

a. The Pledge of Allegiance to the flag of the United States of America was led by President Sheri Noyes.

**3. Set the Agenda**

Director Hall moved to set the agenda. The motion was seconded by Director Rice.

Cody Wells did not want to change the agenda but did request to add a question to the list for the interviews in the board packet. The question was added.

Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**4. Interview for Interim Superintendent: Tom Burris began at 8:03 and ended at 9:13 AM**

President Noyes called for a recess at 9:16 AM.

The meeting was restarted at 10:00 AM

**5. Interview for Interim Superintendent: Ember Conley began at 10:02 AM and ended at 11:21 AM.**

**6. Adjournment**

The meeting was adjourned at 11:22 AM.

\_\_\_\_\_  
Secretary, Board of Education

\_\_\_\_\_  
President, Board of Education

**MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1**  
**Tuesday, March 1, 2022**  
**400 N. Elm Street, Cortez, CO 81321**

**MINUTES**

**Special Meeting 6:00 PM**

**Board Attendance:**

Sheri Noyes, President, District F  
Sherri Wright, Vice-President, District C  
Jeanette Hart, Treasurer, Director District B  
Stacey Hall, Secretary, Director, District D  
Ed Rice, Director, District E  
Cody Wells, Director, District A  
Layne Frazier, Director District G  
Avery Wright, M-CHS Student Rep.

**Absent:**

Amita Crowley, M-CMS Student Rep.

**Administration Attendance:**

Kyle Archibeque, Exe. Director of Finance  
Jim Parr, Exe. Director of Academics Services  
Cynthia Eldredge, Exe. Director of Human Services, ZOOM  
Debra Ramsey, Exe. Assistant

Eric Chandler, Principal  
Drew Pearson, Principal  
Robert Layman, Principal  
Katie Nelson, Principal  
Whitney Rapp, Principal

**1. Call to Order**

- a. The meeting was called to order by President Sheri Noyes at 6:00 PM.

**2. Pledge to Flag**

- a. The Pledge of Allegiance to the flag of the United States of America was led by President Sheri Noyes.

**3. Set the Agenda**

Vice President Wright moved to set the agenda. The motion was seconded by Director Hart.  
Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**4. Discussion Items****a. Legislative Report**

Vice President Wright reported on multiple upcoming house bills that were discussed at the CASB Legislative meeting she attended today by ZOOM. She felt like the board may be asked down the road to support resolutions that came from some of the upcoming changes.

**b. Donation of Flag**

President Noyes asked Mrs. Ramsey to explain how the district received a flag. Mrs. Ramsey said a lady brought it to the district and choose not to leave her name. She thought the district could use it. President Noyes said accepting this donation should be an action item for the March board meeting.

**c. 4-day Calendar for 2022-2023**

The board and Mr. Parr talked about different concerns they wanted to address pertaining directly to the draft calendar option they had chosen to move forward with for 2022-2023. Concerns discussed were about professional development time for teachers, the school day hours, where the vacation days fell, and if the vacations aligned with area schools. Mr. Parr reported the teacher professional development would be needed if the district wants to commit to the data we are collecting. Parr also reported that he met with PCC, Dolores and Mancos administrators and there are programs being discussed for a Friday PCC offering that could earn provide certificate/credit opportunities for our students. Mr. Archibeque reported that he was already working with transportation to gather the current drop and pick up times. He said his goal was to have a reasonable start and end time that came with a defensible reason.

**d. Resolution on Facility Use**

Mr. Parr explained that the attorney had suggested that the proposed MOU's with area youth clubs be done as a resolution instead. Mr. Archibeque gave some of the history of the issue and explained the need for risk mitigation. Mrs. Eldredge said this is dictated by CSDSIP (Colorado School District Self-Insurance Pool) with their guidelines. Mrs. Ramsey said that she had been asked to call the clubs and explain that they could sign MOU's with the district, but that no one has contacted them since. All the clubs involved have started their use of the buildings with the understanding that we were waiting on a board action to be taken. Their deposits were paid and insurance provided, but their (waived) fees are adding up. Mr. Archibeque said all the groups would not have used our facilities if they didn't think this was the agreement. President Noyes said we would hear back from Mrs. Eldredge after she looks into CSDSIP's guidelines.

**e. Policy KHC & KHC-R Distribution Posting of Promotional Literature**

Director Hart said she had met with Mr. Pearson on this policy. She also brought handouts of the referenced policies JCEA and JCEC for the board to consider. All 4 of these policies have not been reviewed for over 10 years. Hall had supplied a sample policy from the attorney titled "Staff Participation in Political Activities". President Noyes said any changes would need more discussion and asked Mrs. Ramsey to add it to the April work session. Mrs. Ramsey said she would look if CASE had a sample policy similar to the one from the attorney.

**f. Policy KDB-E Public Request for Open Records Form**

President Noyes explained that this is the new form that went through first reading to support the district when records public requests come in. After a short conversation on if more than one request per form should be allowed the board asked Mrs. Ramsey to revise the form for second reading to include the option for no more than 5 requests to be on a request.

**5. Action Item:****a. To appoint an Interim Superintendent**

Director Rice explained to the room that the board was not allowed to have any conversation after the interviews. It was the board's choice that the naming of an interim candidate on the resolution to appoint would go in the order of the interviews. No Executive Session was allowed.

The resolution appointing Harry J. (Tom) Burris as Interim Superintendent was read by Director Hall.

Vice President Wright moved to approve the resolution appointing Harry J. (Tom) Burris as the Interim Superintendent of M-CSD RE-1. Director Rice seconded the motion. A conversation about the candidate's interviews and abilities followed.

Director Rice called for the question.

A vote was taken at that time to go forth with the question and end discussion.

Aye: Frazier, Hall, Hart, Noyes, Rice, and Wright Nay: Wells Motion carried

President Noyes called for a vote on the original motion.

Aye: Frazier, Hall, Hart, Noyes, Rice, and Wright Nay: Wells Motion carried

The board approves the resolution to appoint Harry J. (Tom) Burris as the new Interim Superintendent of M-CSD RE-1. President Noyes said there may need to be a follow up meeting on the contract and that she would let the members know the date.

**6. Adjournment**

The meeting was adjourned at 7:39 PM.

\_\_\_\_\_  
Secretary, Board of Education

\_\_\_\_\_  
President, Board of Education

DRAFT

**MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1  
Tuesday, March 10, 2022  
400 N. Elm Street, Cortez, CO 81321**

**MINUTES**

**Special Meeting 5:00 PM**

**Board Attendance:**

Sheri Noyes, President, District F  
Sherri Wright, Vice-President, District C  
Jeanette Hart, Treasurer, Director District B  
Stacey Hall, Secretary, Director, District D  
Ed Rice, Director, District E  
Cody Wells, Director, District A  
Layne Frazier, Director District G  
Avery Wright, M-CHS Student Rep.

**Absent:**

Amita Crowley, M-CMS Student Rep.

**Administration Attendance:**

Jim Parr, Exe. Director of Academics Services  
Cynthia Eldredge, Exe. Director of Human Services, ZOOM  
Debra Ramsey, Exe. Assistant

Kyle Archibeque, Exe. Director of Finance

**1. Call to Order**

- a. The meeting was called to order by President Sheri Noyes at 5:01 PM.

**2. Pledge to Flag**

- a. The Pledge of Allegiance to the flag of the United States of America was led by President Sheri Noyes.

**3. Set the Agenda**

- a. Director Rice moved to set the agenda. The motion was seconded by Director Hart.  
Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**4. Discussion Items**

- a. Process/Qualifications for hiring a Superintendent  
President Noyes gave a handout from the last Superintendent's search to the board members. There was a conversation amongst the board about the prior hiring process, use of the search firm, and a timeline for this new search. Mrs. Eldredge will post the Superintendent position on March 14<sup>th</sup> and see if we can run it on similar sites CASE, CASB, CDE, etc. Eldredge suggested that the board review policy CBB and CBA pertaining to recruitment and qualifications of the superintendent. President Noyes requested to add those 2 policies to the April work session. Mrs. Eldredge will provide the board daily updates as applications come in and will close the position on April 4<sup>th</sup> (as long as there are qualified candidates). The board will change the April 5<sup>th</sup> work session to a special meeting so they can have an executive session and then publically name the candidates by resolution. Interviews will be held the week of April 11<sup>th</sup>, 2022 and the board anticipates announcing their final selection of Superintendent at the April 19<sup>th</sup> Board Meeting, with an expected start date of July 1<sup>st</sup>, 2022. The forming of a hiring committee was discussed. Mrs. Eldredge and Mrs. Ramsey will look for information on the last process.

5. Action Item:

- a. Contract for Interim Superintendent

A motion was made by Director hall to approve the contract for the Interim Superintendent and was seconded by Director Hart.

Director Hart suggested that the contract be corrected to say Mr. Burris’s legal name of Harry J. (Tom) Burris.

Director Hall amended her motion to approve the contract for the Interim Superintendent with revisions of the name “Tom Burris” being changed to Harry J. (Tom) Burris. Director Hart seconded the amendment.

Vote on the amended motion: Aye: Frazier, Hall, Hart, Noyes, Rice, Wells, and Wright Nay: None  
Motion carried

Vote on the original motion: Aye: Frazier, Hall, Hart, Noyes, Rice, Wells, and Wright Nay: None  
Motion carried

6. Adjournment

The meeting was adjourned at 6:11 PM.

\_\_\_\_\_  
Secretary, Board of Education

\_\_\_\_\_  
President, Board of Education

DRAFT

**MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1  
Tuesday, March 10, 2022  
400 N. Elm Street, Cortez, CO 81321**

**MINUTES**

**Special Meeting 5:00 PM**

**Board Attendance:**

Sheri Noyes, President, District F  
Sherri Wright, Vice-President, District C  
Jeanette Hart, Treasurer, Director District B  
Stacey Hall, Secretary, Director, District D  
Ed Rice, Director, District E  
Cody Wells, Director, District A  
Layne Frazier, Director District G  
Avery Wright, M-CHS Student Rep.

**Absent:**

Amita Crowley, M-CMS Student Rep.

**Administration Attendance:**

Jim Parr, Exe. Director of Academics Services  
Cynthia Eldredge, Exe. Director of Human Services, ZOOM  
Debra Ramsey, Exe. Assistant

Kyle Archibeque, Exe. Director of Finance

**1. Call to Order**

- a. The meeting was called to order by President Sheri Noyes at 5:01 PM.

**2. Pledge to Flag**

- a. The Pledge of Allegiance to the flag of the United States of America was led by President Sheri Noyes.

**3. Set the Agenda**

- a. Director Rice moved to set the agenda. The motion was seconded by Director Hart.  
Aye: Frazier, Hall, Hart, Noyes, Rice, Wells and Wright Nay: None. Motion carried.

**4. Discussion Items**

- a. Process/Qualifications for hiring a Superintendent  
President Noyes gave a handout from the last Superintendent's search to the board members. There was a conversation amongst the board about the prior hiring process, use of the search firm, and a timeline for this new search. Mrs. Eldredge will post the Superintendent position on March 14<sup>th</sup> and see if we can run it on similar sites CASE, CASB, CDE, etc. Eldredge suggested that the board review policy CBB and CBA pertaining to recruitment and qualifications of the superintendent. President Noyes requested to add those 2 policies to the April work session. Mrs. Eldredge will provide the board daily updates as applications come in and will close the position on April 4<sup>th</sup> (as long as there are qualified candidates). The board will change the April 5<sup>th</sup> work session to a special meeting so they can have an executive session and then publically name the candidates by resolution. Interviews will be held the week of April 11<sup>th</sup>, 2022 and the board anticipates announcing their final selection of Superintendent at the April 19<sup>th</sup> Board Meeting, with an expected start date of July 1<sup>st</sup>, 2022. The forming of a hiring committee was discussed. Mrs. Eldredge and Mrs. Ramsey will look for information on the last process.



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Director Hart suggested that the contract be corrected to say Mr. Burris’s legal name of Harry J. (Tom) Burris.

Director Hall amended her motion to approve the contract for the Interim Superintendent with revisions of the name “Tom Burris” being changed to Harry J. (Tom) Burris. Director Hart seconded the amendment.

Vote on the amended motion: Aye: Frazier, Hall, Hart, Noyes, Rice, Wells, and Wright Nay: None

Motion carried

Vote on the original motion: Aye: Frazier, Hall, Hart, Noyes, Rice, Wells, and Wright Nay: None

Motion carried

6. Adjournment

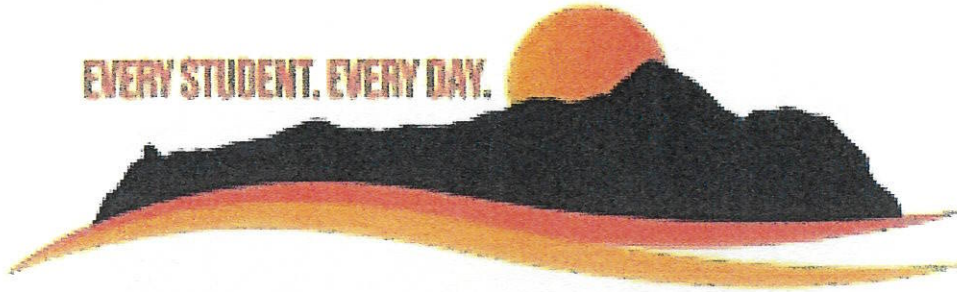
The meeting was adjourned at 6:11 PM.

\_\_\_\_\_  
Secretary, Board of Education

\_\_\_\_\_  
President, Board of Education

DRAFT

EVERY STUDENT. EVERY DAY.



**MONTEZUMA CORTEZ**  
SCHOOL DISTRICT RE-1

**BOARD REPORT:**

**SUPERINTENDENT**

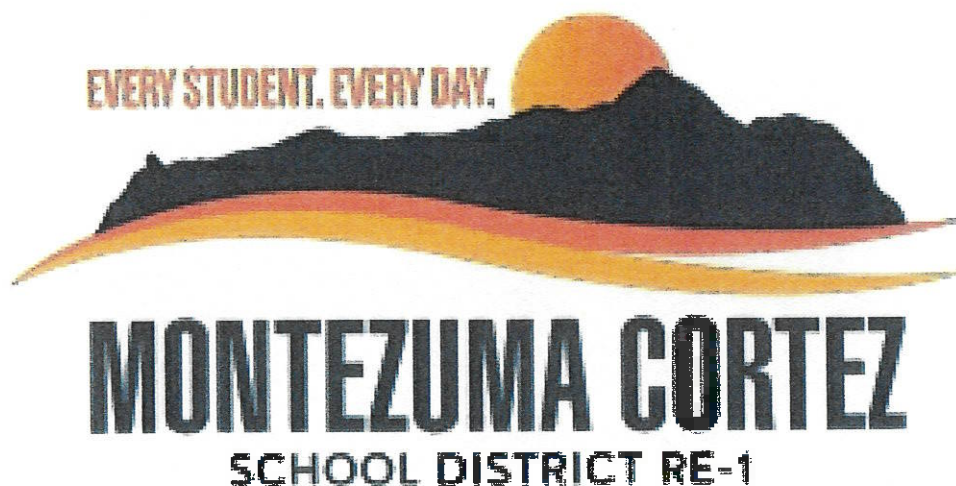
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## **SUPERINTENDENT'S REPORT**

**Submitted by Tom Burris**

MARCH 15, 2022

1. I spent two days in the district last week. During this time, I had several meetings with the leadership team and discussed issues and priorities. The first of these is to get the school policies updated, school calendars and staff raises.
2. I visited Manaugh Elementary Wednesday and spoke to the principal and the teachers of the student who passed away early last week.
3. Attended a principal's meeting Wednesday and introduced myself. I asked them to fill out the five cards. What do we do well? What do we do that needs improvement? What do we need to get rid of? What do we need to add? Who are five people in town that I need to meet? I will be visiting all campuses next week and visiting with staff to complete the cards.
4. I am working to set up Boardsmanship Training and development of the Board/Superintendent Covenants. I have available dates within the next two weeks. March 21, 22, 23, 28, 30, 31. This meeting will take about four hours and we would start between 4:30 and 5:00 in the evening. We can also discuss a meeting place for the training. This meeting will be advertised and we will follow all protocol. Since it will be an evening meeting and through a meal time I could get a meal that we could have while we are working.



# BOARD REPORT

## EXECUTIVE DIRECTOR OF FINANCE



**EVERY STUDENT.  
EVERY DAY.**

P.O. Box R  
400 North Elm Street  
Cortez, Colorado 81321  
Phone: (970) 568-7282  
Fax: (970) 565-2161

[www.cortez.k12.co.us](http://www.cortez.k12.co.us)

**Date: March 15, 2022**  
**To: Board of Education Members**  
**From: Kyle J. Archibeque, Director of Finance**

**1. Lakeview \***

The Lakeview property release has finally been reviewed and approved by our legal counsel. There is a resolution that will need to be voted on and signed by the Board President.

**2. Supplemental Budget Requests \***

- a. CCSG – Connecting Colorado Students Grant - \$139,800
- b. ECF- Emergency Connectivity Fund - \$254,836

**3. Donations**

Muscanell Millworks – Hardwood Scraps donated to MCHS woodworking classes. Company plans to do a similar donation in the next coming weeks.

Estimated value = \$100

**ACTION ITEMS \***

As always, if you have any questions or concerns, please let me know.

Sincerely,

Kyle J. Archibeque, Director of Finance

**MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1**  
**Resolution Declaring Surplus Property and Authorizing Conveyance**

WHEREAS, the Montezuma-Cortez School District RE-1 ("School District") is the owner of real property located in Montezuma County and more particularly described on Exhibit A, attached hereto and incorporated herein ("Real Property"); and

WHEREAS, the Board of Education ("Board") of the School District hereby determines that the Real Property will not be needed within the foreseeable future for any purpose authorized by law and, therefore, may be conveyed in accordance with applicable law and District policy; and

WHEREAS, due to the location of the Real Property, a public sale or competitive bid process is not practicable; rather, the Board desires to convey the Real Property back to the heirs and successors of the original owners.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1:

**Section 1.** That the Board hereby determines that the Real Property will not be needed within the foreseeable future for any purpose authorized by law and, therefore, may be sold and conveyed in accordance with applicable law and District policy to the Schafers and the Mikkelsons, respectively. The Board hereby authorizes its President or Vice-President or the Superintendent (the "Authorized Signers") to execute and deliver the required quitclaim deed and other documents for conveyance, and other instruments or documents required in connection with the conveyance of the Real Property, subject to approval as to form by the School District's legal counsel, and to take all other action on behalf of the School District as may be deemed necessary to give effect to the sale and conveyance of the Real Property.

**Section 2. Ratification.** All actions heretofore taken by the Board, its officers, and agents, that were not inconsistent with the provisions of this Resolution are hereby ratified, approved and confirmed.

**Section 3. Severability.** If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

**Section 4. Repealer of Measures.** All acts, orders, resolutions or parts thereof, in conflict with this Resolution or with any of the documents hereby approved, are hereby repealed only to the extent of such conflict. This repealer shall not be construed as reviving any resolution, or part thereof heretofore repealed.

**Section 5. Effectiveness.** This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2022.

MONTEZUMA-CORTEZ SCHOOL  
DISTRICT RE-1

[SEAL]

By \_\_\_\_\_  
Sheri Noyes, President

**DRAFT**

Attest:

By \_\_\_\_\_  
Secretary

EXHIBIT A  
Legal Description

Schafer Parcel:

The tract of land contained in the property recorded Section: 8, Township: 36, Range: 15, TR IN SE 1/4 1AC; TR IN SW 1/4; 0.6AC B03 P233 B26 P485 shall be given back to

The specific portion of land to be given back in this deed is in reference to original (MCCRACKEN, J.H.) Deed, recorded 06/02/1905:

"Commencing at a point thirty (30) feet north from the southwest corner of the southeast quarter of Section eight (8), in Township thirty-six (36) north of Range fifteen (15) west of the New Mexico Meridian, thence running north two-hundred and ninety-five (295) feet; thence west eighty-seven (87) feet; thence running south two-hundred and ninety-five (295) feet; thence east eighty-seven (87) feet to place of beginning."

Mikkelson Parcel:

The tract of land contained in the property recorded Section: 8, Township: 36, Range: 15, TR IN SE 1/4 1AC; TR IN SW 1/4; 0.6AC B03 P233 B26 P485

The specific portion of land to be given back in this deed is in reference to original (SMITH, STEVEN) Deed, recorded 07/03/1905:

"Commencing at a point thirty (30) feet north from the southwest corner of the southeast quarter of Section eight (8) in Township thirty-six (36) north of Range fifteen (15) west of the New Mexico Meridian, thence running north two-hundred and ninety-five (295) feet; thence east two-hundred and eight (208) feet; thence south two-hundred and ninety-five (295) feet; thence west two-hundred and eight (208) feet to place of beginning."



**EXEMPT FROM DOCUMENTARY FEE PURSUANT TO § 39-13-104(1)(a), C.R.S. (2022).**  
**Grantor is a political subdivision of the State of Colorado**

**QUITCLAIM DEED**

**THIS DEED** is dated \_\_\_\_\_, 2022 and is made between MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1, formerly known as SCHOOL DISTRICT NUMBER THREE, MONTEZUMA COUNTY, a Colorado public school district and political subdivision, whose address is 400 N. Elm St., Cortez, Colorado, 81321, the "Grantor," and MARK A. AND LANA A. MIKKELSON, whose address is 28573 Road M., Dolores, Colorado, 81323, the "Grantee;"

**WITNESS**, that the Grantor, for and in consideration of the sum of TEN AND NO/DOLLARS, (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby remise, release, sell and quitclaim unto the Grantee, its successors and assigns, forever, all the right, title, interest, claim and demand which the Grantor has in and to the real property, located in the County of Montezuma and State of Colorado, described as follows (the "Property"):

See Exhibit A, attached hereto and incorporate herein

**TO HAVE AND TO HOLD** the same, together with all and singular the appurtenances and privileges thereunto belonging, or in anywise thereunto appertaining, and all the estate, right, title, interest and claim whatsoever of the Grantor, either in law or equity, to the only proper use, benefit and behoof of the Grantee, and its successors and assigns, forever.

**IN WITNESS WHEREOF**, the Grantor has executed this deed on the date set forth above.

**GRANTOR:**  
MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1, a Colorado public school district and political subdivision

By: \_\_\_\_\_

**DRAFT**

STATE OF COLORADO            )  
  ) ss.  
COUNTY OF MONTEZUMA        )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by \_\_\_\_\_ as \_\_\_\_\_ of the Montezuma-Cortez School District RE-1.

Witness my hand and official seal.  
My commission expires:

\_\_\_\_\_  
Notary Public

**EXHIBIT A**  
**Legal Description**

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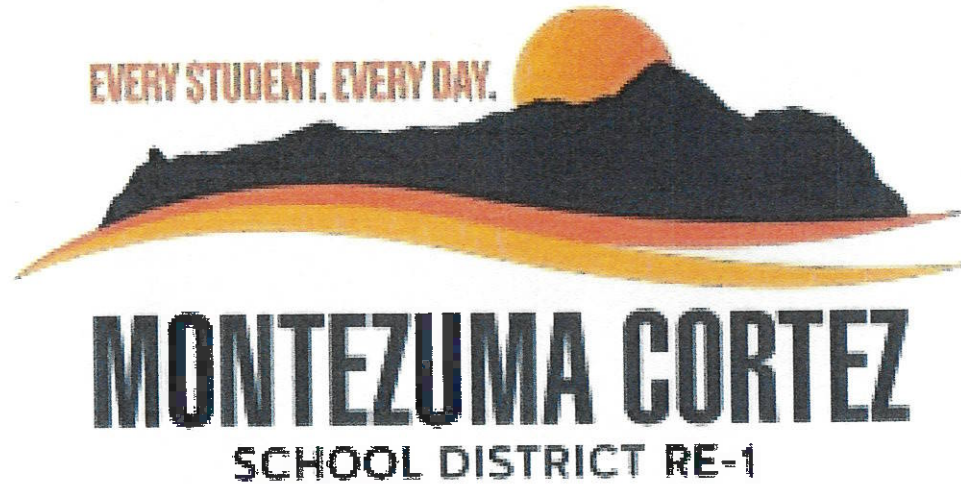


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# BOARD REPORT

## EXECUTIVE DIRECTOR OF STUDENT SERVICES



**EVERY STUDENT.  
EVERY DAY.**

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**March 15, 2022**

**Board Report-**

**Jim Parr- Executive Director of Student Academic Services**

**Curriculum-**

**Adoption of Instructional Materials Proposal-  
English Language Arts Grades K-5**

**Jim Parr  
Executive Director of Student Academic Services**

**March 7, 2022**

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EVERY DAY.**

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### Program review process:

In the fall of 2021, it was requested by the RE-1 school board that a change in ELA programing be made for grades Kindergarten through 5<sup>th</sup> grade. In order to help facilitate the program change two committees were assembled to review potential programing options. Committee #1 was comprised of elementary teachers of various discipline backgrounds (grade level, ESS, etc.) review and provide feedback regarding programing options. In addition to providing input each teacher also served as representatives from each school to provide feedback collected from peers that did not attend committee meetings. Committee #2 was comprised of parents, family members and community members also tasked with reviewing program options and providing feedback regarding each program. Upon final review each committee was asked to rate each program and provide an agreed upon recommendation.

A total of 5 programs were available for review. Each program was chosen from the Colorado Department of Education list of core instructional programs approved to meet the requirements of the Reading to Ensure Academic Development (READ) Act of 2012.

The programs under review:

- McGraw Hill- Open Court (2017)
- McGraw Hill- Wonders (2020)
- Houghton Mifflin Harcourt- Into Reading (2020)
- Amplify- CKLA (2020)
- Benchmark Education- Benchmark Workshop (2021)

Over the course of a month beginning in late January each committee reviewed programs to determine an overall recommendation. Each committee member completed a rubric (attached) that highlighted areas of emphasis or need. Each member had full access to all 5 programs beyond meeting times as each were on display at the administration building during open hours. Throughout the month many staff members, parents and community members that were both

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participating in and not participating in the committees also came to view the programming options.

Upon the final committee meetings (Feb. 23<sup>rd</sup> & 24<sup>th</sup>) each committee member was asked to rank each program on a 1 to 5 scale. 1 being least favorable and 5 being most favorable. Rankings were tallied and the 2 programs for each committee that received the highest rankings were openly discussed further. Both positive and negative aspects of each program were debated and ultimately each committee was asked to name a recommended program.

In exciting fashion both the teacher committee and the parent, family, community committee chose **Benchmark Workshop** from Benchmark Education as their recommended K-5 ELA program.

### Program Evaluation Process

**Action: Program Evaluation**

**Beginning Date: Fall 2021**

**Action Completion Date:**

**Spring 2022**

Steps	Person(s) Responsible	Date Completed
Convene school level program evaluation committees (Teacher & Community)	Jim Parr	
Identify high quality ELA/ READ Act recommended programs-	Jim Parr	December 2021
Committee Review of materials and make recommendation based upon analysis of rubric summary and other data	Committee	Jan/Feb 2022
Present program evaluation and adoption recommendation to DAC	Jim Parr	March 2022
Make recommendation to the School Board for adoption	Jim Parr	March 2022





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## Potential Estimated Budget –

### Benchmark Workshop

<u>Program</u>	<u>Components</u>	<u>Cost</u>
Benchmark #1	Advance materials/print copies/5 yr. digital access	\$280,769.50
Benchmark #2	Advance materials/ print copies/ 1 yr. digital	\$234, 971.00
Benchmark #3	Advance materials/ print copies	\$53,974.00

### Attached documents-

- Colorado Department of Education program summary for Benchmark Workshop
- Rubric utilized in program review

### Next steps-

- Finalize cost

### Work with Benchmark to begin arranging:

- Materials purchase and shipment
- Professional development for teachers



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EVERY DAY.**

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## **Assessment & State Testing**

***RE-1 State Assessment window- Mar. 21<sup>st</sup>-Apr. 29<sup>th</sup>.***

CMAS/CoAlt/PSAT/ SAT Testing season is upon us! We have begun receiving material from CDE & Pearson to get testing going.

This spring students will take the full slate of CMAS testing for the first time in 2 years. In 2020 state testing was canceled completely and last spring (2021) testing was reduced per a state waiver filed the federal department of education.

This year all students grades 3-8 will take:

- English/ Language Arts
- Math
- 5<sup>th</sup> & 8<sup>th</sup> grade students will take Science
- Social Studies will not be tested in 2022

Students in grades 9-11 will take:

- PSAT (9<sup>th</sup> & 10<sup>th</sup>)
- SAT (11<sup>th</sup>)
- CMAS Science (11<sup>th</sup>)

CoAlt- the Colorado Alternative assessment is given to students grades 3-11 that require alternative testing. (ELA, Math & Sci)

Testing information:

- Our testing CMAS/ CoAlt testing window is March 21<sup>st</sup> through April 29<sup>th</sup>.
  - PSAT/SAT- Assessment Date Wednesday April 13<sup>th</sup>.
  - Schools are submitting testing schedules and preparing for their testing windows
-



**EVERY STUDENT.  
EVERY DAY.**

P.O. Box R  
400 North Elm Street  
Cortez, Colorado 81321  
Phone: (970) 565-7282  
Fax: (970) 565-2161  
[www.cortez.k12.co.us](http://www.cortez.k12.co.us)

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### **Principal Mentoring & PD-**

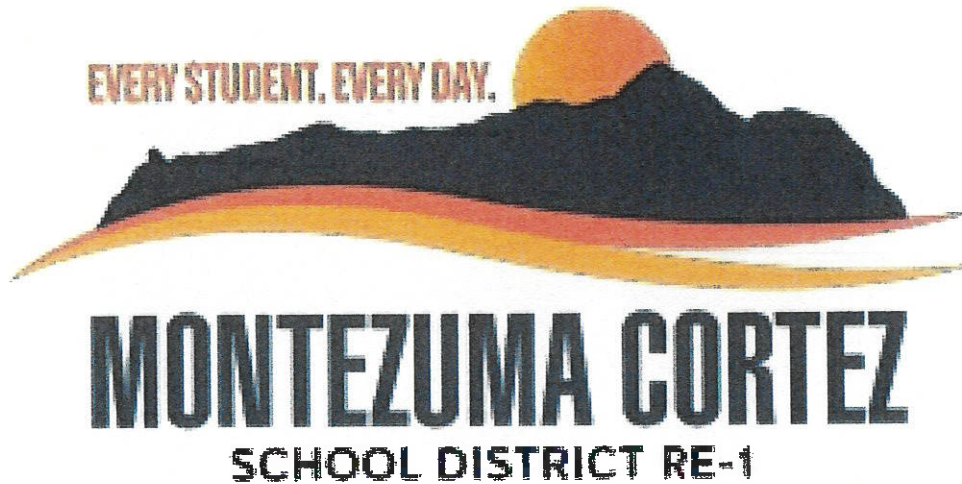
A practice that the district has been involved with over the past few years is mentor meetings with principals. Historically this has been conducted by the superintendent and assistant superintendent but this year I have taken this on.

I meet with principals either weekly or biweekly to discuss issues, needs, data and planning. This practice has proven beneficial to keep updated on how schools are doing and maintaining communication and relationships

Principals will continue working with *Proactive Leaders* to continue to support best practices of observable teaching.

### **Look for at April Board meeting-**

- Presentation of District and individual school UIPs (Unified Improvement Plans)
  - Charter Contract Approval- SWOS
-



# Staff Reports: Principals

## **Beech Street Preschool March Board Report**

### **1. Updates on Program**

- We are working on putting together an early kindergarten registration night in collaboration with the elementary schools. We are also taking applications for next school year for the preschool. We are working on changing our hours to give our teachers planning time with the four day school week.

### **2. Assessments**

- We just finished our winter checkpoints in Teaching Strategies Gold and held parent/teacher conferences for our families.

### **3. Concerns**

- My concern right now is working on getting our enrollment up for next year, our numbers have been low the last two years with covid and I look forward to getting back to some kind of normal.

### **4. Upcoming Events**

- Kindergarten registration

Other Topics: We appreciate the support that we have had throughout this year with the challenges that we are facing. We would love for board members to see our building and learn more about what we do in our preschool.



Principal—Katie Nelson

Vice Principal—Paulette Porter

## Kemper Elementary School

620 E. Montezuma

Cortez, CO 81321

(970)585-3737

(970)585-5158 Fax

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March 10, 2022

MCSD Board of Education,

### Highlights:

- Kemper conducted a Lock Down Drill on March 9, 2022. Cortez Police Department and Cortez Fire Protection District came to participate in the drill.
- Staff and Students are preparing for CMAS testing which begins March 21, 2022. -
- Mrs. Kraus's third grade class attended a field trip on March 9, 2022 to the Cortez Cultural Center. Mrs. Kraus indicated it was one of the best field trips they have attended.
- Kemper started offering After School Tutoring to provide extra support to students. This started February 28th and we have 40 students



# MONTEZUMA-CORTEZ HIGH SCHOOL

**PREPARE, GRADUATE, TRANSITION, AND SUCCEED!**

## March Board Report

The end of the third quarter is upon us and the interim assessments should be completed by the end of this week.

We are finishing up registration for next year's classes. The freshman, sophomore and junior registration happened last week. Counselors have been to the middle school and will be heading back this week. On Wednesday (3/16) we will be hosting the 8<sup>th</sup> Grade Registration/Parent Night to introduce students and parents to the opportunities at that high school. Ideally, registration will be completed before spring break so that when we come back, we can begin developing the master schedule for next year.

Winter sports wrapped up and spring sports have begun. After having to cancel the girls soccer last year due to lack of participation, we have around 30 girls out this year. The first competitions are starting up.

Drama is opening "Mary Poppins" this Friday for a two-week run. I have heard it is quite good. FFA, Jazz Band and Choir have been participating in their spring competitions. The Indigenous Club is planning some upcoming trips to cultural locations around the region. The ski club has now hosted two trips and has one last trip planned this Saturday.

We have hosted five Friday Schools so far this semester and have four more to go before the end of the year; they have been about every other Friday this semester. We also continue to offer tutoring on Tuesdays and Wednesdays after school.

The M-CHS Graduate Profile has been translated into three languages so far: English, Spanish and Navajo. I met with the Ute Mountain Ute Council of Elders two weeks ago who has agreed to translate it into Ute as well. Once complete, a banner will be made and added to the other three that are already hung in the Commons area in the High School.

We are in the beginning stages of wrapping up both the CEI Homegrown Talent Initiative as well as the CDE RISE grant. Both end over the summer/early fall. To support our continued work in Career Connected Learning, we have been involved with a couple of funding opportunities and are looking to potentially apply for a couple more (see attached document which I will talk about at the board meeting).

**Mr. Eric Chandler, ReDir Principal**

**Ms. Emily Moreland, Vice Principal**

**Mr. David Robinson, AD/Vice Principal**

*418 S. Sligo Street, Cortez, CO 81321 970-565-3722 fax 970-565-5118*

## **Homegrown Talent Cortez**

### **Career Connected Learning Programs/Grants/Opportunities**

*Homegrown Talent Cortez has been the development of work completed through the Colorado Education Initiative (CEI) Homegrown Talent Initiative as well as the CDE RISE grant. Through these two efforts, we have developed our own Homegrown Talent Cortez ([homegrowntalentcortez.com](http://homegrowntalentcortez.com)) website that houses our Career Connected Learning (CCL) opportunities at Montezuma-Cortez High School (including job shadows, work study, internships, etc). Most of the following grants/programs are relatively new to us or we are looking to get involved to help with our CCL work.*

**Career Development Incentive Program (CDIP)** This is a funding opportunity for the school when students complete specified career/industry certifications (over 250 possible certifications are accepted). We have been involved with this for approximately 3-4 years. It is not a grant but a reimbursement opportunity. Money received has varied each year based on the number of student certifications received that year. COVID has hampered the possibilities for our students but we are hoping to be back on track next year.

**CDIP Independent Study Pilot Class** We are part of this pilot; no money received other than the possibility of money from certifications earned through CDIP. This pilot is to develop an independent study class overseen by a proctor that would offer 6 CDIP eligible industry certifications for students that we do not currently have classes in. Trial runs show that when students have a trained proctor as a guide, success rates are much higher. This will be an opportunity for students next year.

**Innovative Learning Opportunities Pilot (ILOP)** We were awarded participation in the pilot program this past fall (2021). This program encourages and allows us to offer opportunities to students outside of the classroom and still count them as full-time students; no money will be received other than PPOR. Students must be registered in courses that align with our CCL opportunities.

**Path4Ward (Early HS Graduate Program)** We are part of a consortium of rural schools through *Colorado Succeeds* for the next five years; it is not a grant, and no money will be received unless a student graduates early. This program is for low-income students who graduate early from high school (either one full year or even one semester early). When this happens, the student will receive a "scholarship" that is a portion of their PPOR money to further their education (vocational, apprenticeship, college, or university) while the high school receives the other portion of the PPOR funds.

**M-CHS Online Flexible Course Offerings** This has been made possible through our participation in the Governor's RISE Grant which will be ending this coming fall. Online courses are available to on-track juniors and seniors wishing to utilize online courses to create space in their schedule to pursue CCL opportunities. These courses are not appropriate for students wishing to pursue full-time online learning or credit recovery.



**The Homegrown Talent Cortez Internship Incentive Fund in collaboration with the Colorado Housing Finance Authority** Homegrown Talent Cortez and the Colorado Housing Finance Authority was awarded \$30K to offer incentives to businesses to pay students for CCL opportunities. The funds are managed by *Onward!* as they will handle all fiduciary responsibilities. Businesses will receive funds to cover a students' internship and a small sum for administrative cost. A partnership with student placement must be solidified before funds will be released.

**Rural Coaction Program grant** We are in the process of considering applying for this grant (due by April 1) and are looking for board approval if we pursue this opportunity. This grant will allow us to continue the CCL work we have been doing through both the CEI Homegrown Talent Initiative as well as the CDE RISE Grant. We are looking into the partnership of local education providers to form a coalition for the grant (a requirement of the grant). The grant is for two years.

**CDE Concurrent Enrolment Expansion and Innovation Grant Program** This is a potential grant opportunity that we are considering applying for. It is a one-year grant (22-23 school year) for up to potentially \$50,000. The grant has the possibility to assist teachers become certified to teach concurrent enrollment courses at the high school by providing financial assistance. Additionally, it has the ability to help qualified students with concurrent enrollment costs (fees and books). The grant was just recently released; a Q&A webinar is up coming up where we hope to find out more detailed information. The grant is due for submission April 18<sup>th</sup> if we decide to apply and we are looking for board approval if we pursue this opportunity.

**Colorado Transportation Innovation Grant Program** This is a new potential funding opportunity but has yet to be approved by Colorado Legislature therefore details are not currently known. If passed, the concept is to help districts find innovative ways to provide transportation for students to participate in CCL opportunities as well as to find innovative ways to improve transportation for the district. More information will be shared when it is known.



**MONTEZUMA CORTEZ**  
SCHOOL DISTRICT RE-1

# Action Items

**MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1**  
**Resolution Declaring Surplus Property and Authorizing Conveyance**

WHEREAS, the Montezuma-Cortez School District RE-1 ("School District") is the owner of real property located in Montezuma County and more particularly described on Exhibit A attached hereto and incorporated herein ("Real Property"); and

WHEREAS, the Board of Education ("Board") of the School District hereby determines that the Real Property will not be needed within the foreseeable future for any purpose authorized by law and, therefore, may be conveyed in accordance with applicable law and District policy; and

WHEREAS, due to the location of the Real Property, a public sale or competitive bid process is not practicable; rather, the Board desires to convey the Real Property back to the heirs and successors of the original owners.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF MONTEZUMA-CORTEZ SCHOOL DISTRICT RE-1:

**Section 1.** That the Board hereby determines that the Real Property will not be needed within the foreseeable future for any purpose authorized by law and, therefore, may be sold and conveyed in accordance with applicable law and District policy to the Schafers and the Mikkelsons, respectively. The Board hereby authorizes its President or Vice-President or the Superintendent (the "Authorized Signers") to execute and deliver the required quitclaim deed and other documents for conveyance, and other instruments or documents required in connection with the conveyance of the Real Property, subject to approval as to form by the School District's legal counsel, and to take all other action on behalf of the School District as may be deemed necessary to give effect to the sale and conveyance of the Real Property.

**Section 2. Ratification.** All actions heretofore taken by the Board, its officers, and agents, that were not inconsistent with the provisions of this Resolution are hereby ratified, approved and confirmed.

**Section 3. Severability.** If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

**Section 4. Repealer of Measures.** All acts, orders, resolutions or parts thereof, in conflict with this Resolution or with any of the documents hereby approved, are hereby repealed only to the extent of such conflict. This repealer shall not be construed as reviving any resolution, or part thereof heretofore repealed.

**Section 5. Effectiveness.** This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2022.

MONTEZUMA-CORTEZ SCHOOL  
DISTRICT RE-1

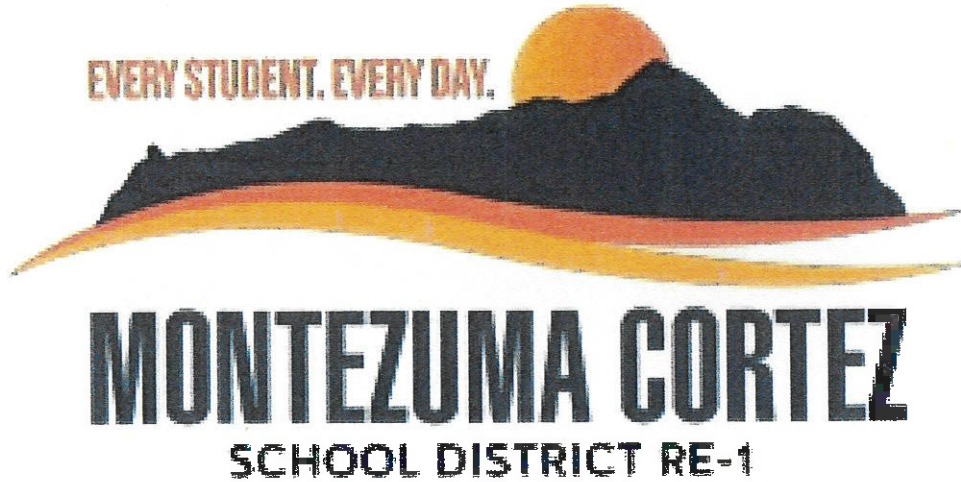
[SEAL]

By \_\_\_\_\_  
Sheri Noyes, President

**DRAFT**

Attest:

By \_\_\_\_\_  
Secretary



# Capital Reserve Requests

**MCS D RE-1 - SUPPLEMENTAL BUDGET 2021-2022**

**CCSG**

**GRANT SUMMARY** - to increase access to broadband services for students, educators, and other staff who lack stable, reliable internet access for online learning. Eligible applicants that receive this grant shall use the funds to meet the internet access needs of its students, educators, and other staff.

**ADDITIONAL COMMENT** - Awarded for School Year 2021-22

**REVENUES**

SOURCE OF REVENUE	ACCOUNT	AMOUNT	TOTALS
Local Sources: 1000			
<b>Total Local Sources</b>			\$ -
County Sources: 2000			
<b>Total County Sources</b>			\$ -
State Sources: 3000			
CCSG Revenue		\$ 139,800.00	
<b>Total State Sources</b>			\$ 139,800.00
Federal Sources: 4000			
<b>Total Federal Sources</b>			\$ -
<b>TOTAL REVENUES</b>			\$ 139,800.00

**DRAFT**

**CCSG**

**EXPENSES**

EXPENSE OBJECT	ACCOUNT	AMOUNT
Salaries: 0100		-
Benefits: 0200		-
Purchased Services: 0300		-
Repairs & Maintenance: 0430		-
Communications: 0530		
T-Mobile Jet-Packs and Service	224.610.00.2100.0530.000.3273.00.00	139,800.00
		<b>139,800.00</b>
Supplies/Materials: 0600		-
Equipment/Capital Outlay: 0700		-
Other: 0800		-
<b>TOTAL EXPENDITURES</b>		<b>139,800.00</b>

**APPROPRIATION RESOLUTION**

DRAFT

BE IT RESOLVED by the Board of Education of School District Number RE-1 in Montezuma County that the Amount of \$139,800.00 as shown above, be appropriated to FUND 224 for the program year beginning July 1, 2021 and ending June 30, 2022.

Date of Adoption	Signature of President of the Board
------------------	-------------------------------------

**MCSD RE-1 - SUPPLEMENTAL BUDGET 2021-2022**

**ECF**

**GRANT SUMMARY** - program that helps schools and libraries provide the tools and services their communities need for remote learning during the COVID-19 emergency period.

**ADDITIONAL COMMENT** - Awarded for School Year 2021-22

**REVENUES**

SOURCE OF REVENUE	ACCOUNT	AMOUNT	TOTALS
Local Sources: 1000			
ECF Revenue	130.600.00.0000.1991.000.0000.00.00	\$ 254,836.00	
Total Local Sources			\$ 254,836.00
County Sources: 2000			
Total County Sources			\$ -
State Sources: 3000			
Total State Sources			\$ -
Federal Sources: 4000			
Total Federal Sources			\$ -
<b>TOTAL REVENUES</b>			<b>\$ 254,836.00</b>

**DRAFT**



**ECF**

**EXPENSES**

EXPENSE OBJECT	ACCOUNT	AMOUNT
Salaries: 0100		-
Benefits: 0200		-
Purchased Services: 0300		-
Repairs & Maintenance: 0430		-
Communications: 0530	130.600.00.2240.0530.000.0000.33.00	254,836.00
		254,836.00
Supplies/Materials: 0600		-
Equipment/Capital Outlay: 0700		-
Other: 0800		-
<b>TOTAL EXPENDITURES</b>		<b>254,836.00</b>

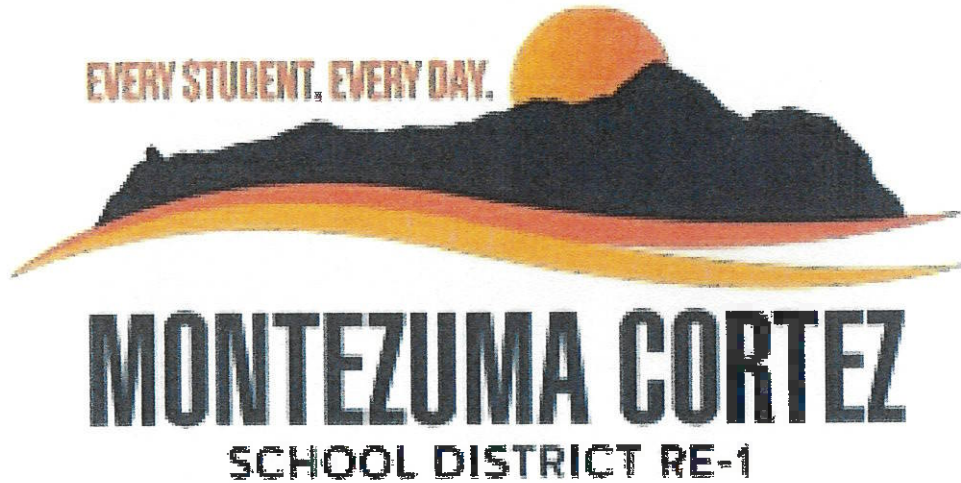
DRAFT

**APPROPRIATION RESOLUTION**

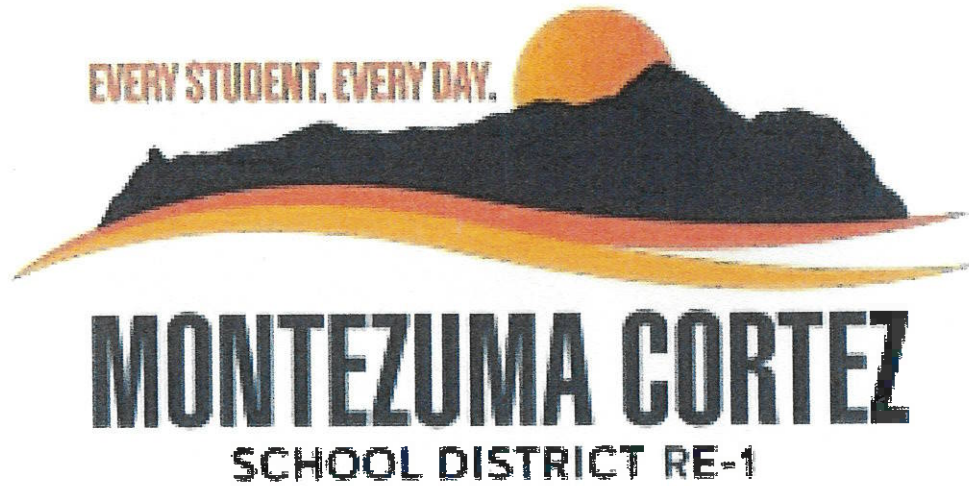
BE IT RESOLVED by the Board of Education of School District Number RE-1 in Montezuma County that the Amount of \$254,836.00 as shown above, be appropriated to FUND 130 for the program year beginning July 1, 2021 and ending June 30, 2022.

Date of Adoption \_\_\_\_\_

Signature of President of the Board \_\_\_\_\_



Policy:  
First Reading



Policy:

Second Reading

Public Request for Open Records Form

Montezuma-Cortez School District RE-1 public school records shall be available for inspection during regular business hours upon request made to the custodian of the record. Inspection of the record shall take place where designated by the custodian of the record, and will not be disruptive to the operations of the office, and shall be done in the presence of the custodian of the record. There is no duty to create a public record that does not already exist. If more than one hour of staff time will be required to respond to the request for records, such staff time in excess of one hour shall be charged to the person seeking access at a rate of \$33.58 per hour, to be paid prior to inspection of the records. Copies may be furnished upon request and within a reasonable time and will cost \$.25 per page, to be paid in advance.

Date of Request: \_\_\_\_\_

Person Requesting Information

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Office Use Only	
Request Number: _____	
Date received: _____	Date Due: _____
Extension Used: _____	New Due Date: _____

Information and/or Documents Requested (Please be specific, limit 5 items per request):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Need Inspection Only: \_\_\_\_\_ Need Hard Paper Copies: \_\_\_\_\_ Can be emailed: \_\_\_\_\_

If hard copies: Mailed \_\_\_\_\_ Picked Up: \_\_\_\_\_ (postage will be charged)

Reason for Requesting Information and/or Documents:

\_\_\_\_\_  
\_\_\_\_\_

For office use:

Date of Notification to Requesting Party \_\_\_\_\_ Cost \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: \_\_\_\_\_

Reason Denied:

Confidential Personnel Record: \_\_\_\_\_ Confidential Student Record: \_\_\_\_\_

Does Not Exist: \_\_\_\_\_ Other: \_\_\_\_\_ Explain: \_\_\_\_\_

\_\_\_\_\_